CERA State Delegate Roles

28/02/2023

The primary role of the CERA delegate is to act as the conduit between the Circuit Excel State members and the National committee that the Delegate is part of. Delegates to be mindful that the role of CERA is the overall management of the category from a National perspective. Roles of the Delegate are but not limited to:

* Engaging all members state-wide and keeping them informed with issues that CERA is dealing with.
* Follow up with State Secretaries to ensure that information that the CERA Committee decides must be sent out to members is done so. This information will be sent to the State Secretaries by the CERA Secretary.
* Explain to all club members about the Regulation Review Process and Timelines behind it. Explain to them this is one way that they can have an input into their category and to be an active member of the State and National Excel community.
* Work with State club committees, State based Technical committees or appointed State Technical Representatives on a feedback from Regulation Review Process.
* Follow up with tasks that have been set at meeting as ongoing business that requires feedback for the following meeting, e.g. Common branding.
* At race meetings talk to competitors and promote the operations of CERA.
* When asked to follow up and seek feedback from the State memberships on the topics or issues that the CERA committee decides within the timeline set.
* Promote the Excel nationals to all Club members and to pass on all information as requested by the Host Club / Date.
* Promote the race events of other states.
* Avoid social media commentary and posts that would put CERA in a bad light or go against the Motorsport Australia social media policies.
* Be aware of the conflict of interest as a Delegate.
* Avoid interference with the operations of other state clubs and members.
* Have regular communications with your State’s Engine Sealers and keep them updated with feedback that comes from CERA meetings and regulation updates.
* Encourage your Engine Sealers to reach out to CERA Technical if they have a query with the sealing of an engine.
* Encourage Engine Sealers to maintain communication with CERA Technical and other State nominated Engine Sealers from across the country.
* An outgoing CERA delegate must do a complete handover / takeover to the incoming Delegate that has been nominated at that State's AGM.
* When in CERA meetings all delegates will follow and adhere to the agenda and related discussions topics. Unrelated topic to the agenda, are required to be held over and included as part of general business.