# Circuit Excel Racing Association Inc

# AGM

# Meeting Minutes

19/01/2022 19:00 AEST Meeting held via Zoom conference call

1. Call to order

Invitees: John Broadbent (President), Bruce Phillips (Secretary), Andrew Young (Treasurer), Shannon Williams, Tim Rowse, Tom Hamlett, Mark Jewel, Craig Twining, Neville Blight; Gavyn Croft, Nick Scaife.

1. Roll call

Bruce Phillips conducted a roll call. The following persons were present: John Broadbent (President), Bruce Phillips (Secretary), Andrew Young (Treasurer), Shannon Williams, Tim Rowse, Mark Jewel, Neville Blight; Gavyn Croft.

Apologies Nick Scaife, Tom Hamlett

1. Approval of minutes from 2021 AGM.

Approved by Mark Jewel, Seconded by Neville Blight

1. Presidents report: CERA faced challenges during 2021 some of these being:
	* Motorsport Australia allowing the use of an MRF tyre at the excel support category for the Bathurst 6 Hour even though CERA had a contract in place with Federal as the control tyre for the category. Many thanks to Federal for allowing the one-off use of the MRF tyre at the event.
	* Delay in the roll out of the Supashock control suspension due to material issues because of the effects COVID-19 and the difficulty with bringing goods into the country. Roll out started in August and we are getting good feedback from those that have used then and it will help to provide an even playing field and closer racing.

In 2021 there was a lot of commentary about what the needs to happen with the category going forward. With 2022 we need to take a good look at where we are with the category analyse what needs to be done.

Many thanks and a pleasure to work with the 2020 committee and wish those that are moving on all the best. It has been really good to have a constructive working relationship with all state delegates.

1. Secretaries report: Not a lot of communication coming from the states. Minimal correspondence over the year with two recent that will be de detailed in the general meeting after the AGM that are on the agenda

Many thanks to all for their support over the two years as Secretary.

1. Treasurers report: CERA had a carryover from 2020 of $1,947.97. CERA has asked for a $500 input from each State Club. Closing balance for 2021 was $1,308.44, Ongoing costs each year will be:
	* Motorsport Australia affiliation fees - $375.95 for 2021 and $365.00 in 2022
	* ICT Costs – Support of Website and emails - $620.52 for 2021
	* Incorporated association cost with Victoria Consumer Affairs - $59.20 for 2022.

CERA invoices State clubs when they require this engine seals and seal books as all are purchased by CERA and all serial numbers are recorded. Many thanks to all State Treasurers for the prompt payment of invoices from CERA for the engine seals and seal books as required.

We need to look at how CERA into the future can raise revenue as an option to just asking the state clubs for contributions. This is something that each State club will need to discuss and give CERA input into.

An estimation of $1000 per year per club as a budget for State clubs

1. Approval of the CERA 2021 Balance sheet.

Approved by Tim Rowse, Seconded by Shannon Williams

1. Nomination Of Positions: Only 3 Sates submitted nominations. The following nominations received by the Secretary and presented:
* Nomination 1: John Broadbent as President and Andrew Young as Treasurer.
* Nomination 2: John Broadbent as President, Andrew Young as Treasurer and Andrew Young as Secretary.
* Nomination 3: John Broadbent as President, Andrew Young as Treasurer and Andrew Young as Secretary.
* John Broadbent accepted the role of President
* Andrew Young accepted the role of Secretary
* Andrew Young accepted the role of Treasurer

No objections to the nominations so the positions are carried.

1. Goals into the future from the President: Consider along with State committees of where do we want the category to be and where do we want to go and what need to be done. We need input from the States on what they perceive our goals and to submit this in writing to CERA.

We have a great product and currently have over 600 logged booked cars under 3E and speaks to how popular the category has become. Therefore, we need to look at what to need to achieve in the future and develop a 5-year plan with the States.

1. Adjournment

John Broadbent adjourned the meeting at 7:21 AEST. Minutes submitted by: Andrew Young

1. Appendix

CERA Balance Sheet next page

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| Circuit Excel Racing Association 2021 Balance Sheet |
| 2021 Costs /Expenditure and Income |   |   |   |   |
| Item | Date | Outgoing  | Incoming  | Outstanding |
| Carry over Balance from 2020 |   |   | $1,947.97 |   |
| Motorsport Australia Affiliation 2021 | 22/12/2020 | $375.95 |   |   |
|  IT CERA website support for calendar year 2021 , Labour only $400 | 31/12/2020 | $440.00 |   |   |
| Mini Cable Seals and Freight TAX INVOICE NO 814 | 26/02/2021 | $918.50 |   |   |
| Circuit Excel Association SA Seals for SA Sealer Invoice No. 006 | 26/02/2021 |   | $167.50 |   |
| Series X3 NSW Invoice No. 008 Seals for NSW Sealer | 28/02/2021 |   | $167.50 |   |
| WA EXCEL CUP INC. WA Excel Cup Invoice No. 007 Seals WA Sealer | 6/03/2021 |   | $167.50 |   |
| WA EXCEL CUP INC. WA Excel Cup Invoice No. 011 Seals WA Sealer | 24/03/2021 |   | $167.50 |   |
| Series X3 Qld Invoice No. 010 seals for Qld Sealer | 25/03/2021 |   | $155.00 |   |
| HERA Invoice No. 009 seals issued to Vic Sealer | 26/03/2021 |   | $167.50 |   |
| Excel Seal books paymentINVOICE NO: 0321/76 | 1/04/2021 | $500.50 |   |   |
| Payment to Consumer Affairs Victoria. Payment, CERA reimbursement | 9/06/2021 | $59.20 |   |   |
| Loan of $500 from Andrew Young | 17/06/2021 |   | $500.00 |   |
| Mini Cable Seals and Freight costs TAX INVOICE NO 814 | 17/06/2021 | $907.50 |   |   |
| CERA Seal Books and Mini cable seals to NSW Sealers Invoke No 14 | 18/06/2021 |   | $261.81 |   |
| CERA Seal Book to WA Engine Sealers Invoice No 15 | 23/06/2021 |   | $77.56 |   |
| Reimbursement of Transport costs for Seal kits to WA to CERA Technical | 23/06/2021 | $32.50 |   |   |
| Loan repayment of $500 to Andrew Young | 23/06/2021 | $500.00 |   |   |
| CERA Seal Book to Vic Sealer Invoke No 16 | 25/06/2021 |   | $38.78 |   |
| CERA Seal Book to Qld. Mini cable seals to Qld Engine Sealer Invoke No 13 | 27/06/2021 |   | $195.53 |   |
| CERA Seal Book to Both SA Sealers. Mini cable seals one SA Engine Sealer Invoke No 12 | 27/06/2021 |   | $261.81 |   |
| Transport and insuraqnce of Control Suspension to Queensland by Interparcel Pty Ltd  | 27/06/2021 | $80.85 |   |   |
| ICT, Email and website hosting for CERA | 23/07/2021 | $620.52 |   |   |
| Loan from Andrew Young | 23/07/2021 |   | $500.00 |   |
| Funds for ongoing working operations of CERA from HERA Invoice 17 | 26/07/2021 |   | $500.00 |   |
| Loan Repayment to Andrew Young | 26/07/2021 | $500.00 |   |   |
| Funds for ongoing working operations of CERA from SeriesX3 NSW Invoice 19 | 28/07/2021 |   | $500.00 |   |
| Funds for ongoing working operations of CERA from CEASA. Invoice No. 21 |  5/8/2021 |   | $500.00 |   |
| Payment for Harcor Seals |  12/8/2021 | $852.50 |   |   |
| Funds for ongoing working operations of CERA from Series X3 Qld Invoice No. 20 |  18/8/2021 |   | $500.00 |   |
| Funds for ongoing working operations of CERA from WA Excel Cup Invoice 18 |  7/9/2021 |   | $500.00 |   |
| 2022 Motorsport Ausytrlia CERA Club Afillation fees  |  16/12/2021 | $365.00 |   |   |
| CEASA Mini cable seals to Fred Sevgerin Engine Sealer Invoice No 22 |  21/12/2021 |   | $185.50 |   |
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| Bank Balance for 20201 |   | $1,308.44 | 31/12/2021 |  |