# Circuit Excel Racing Association Inc

# AGM

# Meeting Minutes

19/01/2021 19:21 AEST Meeting held via Zoom conference call

1. General Meting

January General Meeting followed on after the CERA AGM.

1. Call to order

Invitees: John Broadbent (President), Bruce Phillips (Secretary), Andrew Young (Treasurer), Shane Beikoff, Shannon Williams, Tim Rowse, Tom Hamlett, Mark Jewel, Craig Twining, Neville Blight; Gavyn Croft, Nick Scaife

1. Roll call

The following persons were present: John Broadbent (President), Bruce Phillips (Secretary), Andrew Young (Treasurer), Shane Beikoff, Shannon Williams, Tim Rowse, Mark Jewel, Neville Blight; Gavyn Croft.

Conducted at the AGM.

Apologies Nick Scaife, Tom Hamlett

1. Nomination of CERA Technical Delegate / Representative:

Queensland nominates Shane Beikoff for this position. A motion is put forward to accept Shane Beikoff and is carried with full support of all States. Accepted by Shane Beikoff.

1. GENERAL BUSINESS

NSW expressed feedback that issues such as rule changes and other information was not being feedback to levels such as engine sealers. Discussion was had that in some cases state clubs and committees may not have passed back information issued by CERA. The outcome for this is CERA communications will now be sent to CERA Delegates and Club Secretaries. Here a suggestion was also made to ensure that engine sealers and eligibility officers receive information from the clubs that the clubs give an honorary or free membership so that they are included on email lists.   
  
Victoria brought up the use of Apps to assist with club communication. Victoria is trialling Team App and this has also been used by SA. Team app allows for an instant update of communication in a one my means and stops the commentary generated by other social mediums. SA is currently using Tidy HQ to manage memberships, member details and email communication to members. Further feedback back will be provided after trials.   
  
South Australia gave feedback on an initiative that they were doing for the first time being the stripping down and inspection of the engines of the top five place getters in the state championship. Four the engines passed the inspection with one found to be non-compliant. One of the main concerns and outcomes of the non-compliant engine was the fact that this engine was sealed with older seals not issued by CERA even though the engine was only sealed in the last few months. CEASA Committee brought this to CERA’s attention as the engine was built and sealed Interstate. Discussion was that as CERA delegates we need to feedback to the engine sealers that they correct seals issued by CERA and full documentation must be completed on the seal books issued by CERA. Full documentation meaning that sizes are recorded on the seal sheets in the areas provided and need to record this and not do things such as in the past as ticks or OKs. A reminder for all CERA delegates is to ask engine sealers to a copy of the sealing document for each engine onto CERA technical for recording on the national database. Competitors still have the responsibility of producing a seal sheet when requested to by eligibility personal.

NSW brought up the that one of the NSW Sealers is missing a contact details in the Regulations. Also asked if all states pull down engines at the end of the year, answer being up to individual states. Suggestion into the future is to have a neutral person do the checking e.g., an interstate person would perform the checks and inspections for another state. CERA Technical broke down the processes for new Delegates of Engine inspections. Here discussion moved to the sealing of gearboxes and CERA Technical explained there are details on the CERA websites for Gearbox checking. Also explained checking via gearbox on a bench without disassembly, gearbox on a bench fully apart and in car checks. CERA will produce further documentation to what is already on the website.

SA suggested having an Engine Sealers Zoom Meeting to address Gearbox checking and sealing, CERA Technical had plans for this. CERA Technical has a video of some of the processes. Victoria asked if we get a link on the website so this is an action to be completed. Instruction for Delegates to be passed on was do not seal a gearbox unless it is inspected.

CERA Treasurer informed Supashock numbers as of the 17th of January being:

* ACT: 3
* NSW: 53
* NT: 1
* QLD: 72
* SA: 39
* TAS: 24
* VIC: 65
* WA: 31

At that point in time 9 legacy sets of Dampers had been submitted for the Exchange / upgrade. Discussion with CERA and Supashock was the eligibility sets that would be sent out to each club would be deferred to the middle of March to allow Supashock to concentrate on end customer orders. Here CERA will also need to develop a system to get dampers that require inspection back to Supashock with an appropriate sealed storage containers required prior to transit. CERA also needs to develop a system to ensure that the eligibility sets are maintained as they are property of Supashock.

President asked Secretary to send out the CERA procedure and documentation for Regulation review to all Delegates and Club Secretaires for circulation to the club members ASAP.

President asked all Delegates to submit their race event calendrers and expected tyre usage for 2022 to Secretary. This information will then be passed onto Neta and Exclusive tyres to help aid supply.

Next meeting the 2nd of March.

1. Adjournment

John Broadbent adjourned the meeting at 20:31 AEST Minutes submitted by: Andrew Young